1.1   PROJECT MANAGEMENT

Project Management Professional (PMP)

Projects usually involve a great deal of risk, uncertainty, and complexity that needs to be managed. This course is uniquely designed to help people who actually handle projects to acquire specific skills, approaches, and tools they'll need to run projects successfully.

The Project Management Professional (PMP®) certification has become the most recognized credential for the practice of the rapidly evolving profession of project management. This PMBOK®-aligned course also prepares participants for Project Management Professional (PMP®) certification examination and raises their project management skills to a more advanced level of performance.

What participants will learn:-

- To set up projects and manage them successfully to completion
- To identify key success factors for project success while managing the triple constraint
- Utilise key project management tools and techniques to deliver on project objectives

They will also be able to:

- Apply an advanced knowledge of the project management based on the PMBOK® model
- Recognize both the content and format of examination questions
- Identify weak areas that require more individual study
- Pass the Project Management Professional (PMP®) certification examination

Course Highlights

- Framework for the Management of Projects – learn the fundamentals of setting your project up to succeed. Understand the planning cycle and aligning organizational structure with business goals
- Project Initiation Documents – Get your project off to a great start have a good grasp of the necessary initiation documents
- Scheduling – Projects involve a huge number of tasks with multiple inter-dependencies. Learn the tools and techniques for planning what needs to be done, and when
- Scope Management – learn to define your project clearly, and to avoid the problem of 'scope creep'.
- Building Support for Your Projects – Engaging the right people in the right way, and at the right time, is critical to project success, know how to do this.
- Communication – Monitoring the progress of a project is vital for keeping it on track. These effective reporting tools will keep everyone involved in the project up to date.
- Change Management – Projects are, by nature, all about change. Many people find change hard to handle, which can disrupt successful implementation. The tools in this section will help you manage the important 'soft side' of projects.
- Request for Proposal (RFP) Documents – Get better terms with a competitive bidding process.
- Risk Impact/Probability Chart – *Learn how to prioritize risks on your small and large projects*

Course Scope & Standard

This course is based on the globally recognized standard for the management of projects PMBOK®. It covers the ten knowledge areas identified in the PMBOK® 5th Edition:

• Project Integration Management • Project Scope Management • Project Time Management • Project Cost Management • Project Quality Management	• Project Human Resource Management • Project Communications Management • Project Risk Management • Project Procurement Management • Project Stakeholder Management • Professional Responsibilities

During the session, attendees will utilize practice questions to better understand the nature of the PMP exam. Attendees can evaluate their overall scores and identify any weaknesses in the ten PMBOK® knowledge areas. The instruction approach includes lecture, exercises, case studies and sample questions.